BE PUNCTUAL

**Tutoring Sessions:**

It is recommended that you arrive 10 minutes early for tutoring sessions. If you are 1 minute late, you may lose your appointment to a student on the wait-list. You may reschedule or be put on the wait-list for the next available opening.

**Learning Group and Workshop Sessions:**

It is recommended that you arrive 10 minutes early for group activities. If you are 3 minutes late, you will not be allowed to attend. You may reschedule for another group.

**NOTE:** Lateness is determined by the Success Center’s clock! Remember to adjust your time.